



H I M G I R I ZEE UNIVERSITY



[Estd. Under Uttaranchal State Act. No. 17, 2003. Approved by UGC Under Sec. 2(f)]
DEHRADUN

Research Promotion Scheme

*Approved
B.S. Dey
01-02-2023*

1	01-2-2023	Issued for Implementation
Revision No.	Date of Implementation	Description
		Research Promotional Scheme

1. Preamble:

The policy to promote research activities in the university is developed to give extra fillip to research, publication and other related activities. Some of the incentives for various research activities have been revisited and revised. The new norms in this regard shall be applicable from 01 Jan 2023.

2. Objective:

To develop a research based culture in the university, and thus improve the profile of the university in the country.

3. Applicability:

Applicable to all teaching and non-teaching staff of Himgiri Zee University.

4. Policy and Guidelines:

4.1 Incentive for publishing Technical Research Paper in National/International journals:

4.1.1 Cash award of **Rs.5, 000/-** (Rupees Five thousand only) for each published in Scopus WOS/PubMed/ABDC/SCI/NAAS For receiving the reward, faculty must be the first author / author for correspondence / second author in case if Ph.D guide is the first author. In case of other author sequence except mentioned as above the financial award of Rs. 2000/- will be considered.

4.1.2 Cash award of **Rs. 2,000/-** (Rupees Two thousand only) for each UGC CARE listed papers published in any of the reputed National /International Journals. For receiving the reward, faculty must be the first author/ author for correspondence / second author in case if Ph.D guide is the first author. In case of other author sequence except mentioned as above the financial award of Rs. 1000/- will be considered.

In case if guide and student both are from HZU, the reward will be shared.

4.3 Award for Publishing a Professional Articles:

4.3.1 Cash award of **Rs. 5000/-** (Rupees Five thousand only) for articles published in international magazine/newspaper.

4.3.2 Cash award of **Rs. 2000/-** (Rupees two thousand only) for articles published national magazine/newspaper.

4.4 Award for Publishing the Patent:

- 4.4.1 Cash award of **Rs. 5,000/-** (Five thousand only) for publication of National and International Patent.
- 4.4.2 Cash award of **Rs. 10,000/-** (Rupees ten thousand only) for *granting* of National Patent. (In case of claim for publication of the same, the publication reward amount will be adjusted accordingly).
- 4.4.3 Cash award of **Rs. 15,000/-** (Rupees fifteen thousand only) for the *granting* of International Patent. (In case of claim for publication of the same, the publication reward amount will be adjusted accordingly).

NOTE:

- a) The individual faculty may apply for such patent reward only two times in year (calendar year). The name of the faculty must in within top six.
- b) In case of HZU as an Applicant and having all of the Inventors are from HZU may be proceed for the reward more than two times.
- c) It is expected from the Inventor/Applicant to present the idea and novelty of the published patent in presence of IPR cell members and his/her department. The concerned IPR cell, HOD and Dean of the School should verify this.
- d) The Inventors may request to HZU for the financial assistance of 75% of the total application fees maximum upto INR 10, 000/-
- e) Design patent will only be considered for the professional growth of the candidate but not for the monetary reward.

4.5 Incentive for Externally Funded Research Projects

- 4.5.1 The Institute shall pay the research team an incentive equivalent to 5% of the research grants received from external funding agencies (in case of a team, the amount shall be shared equally among team members).
- 4.5.2 The timing of the disbursement of the incentive (by cheque or transfer to the bank account) will be linked to the actual receipt of research funds.

4.6 Award for Publications of text books

- 4.6.1 Cash award of **Rs 15,000/-** if the text book is published by an International publishers like McGraw Hill, Prentice Hall, Oxford University Press or other internationally reputed publishers.
- 4.6.2 Cash award of **Rs.10,000/-** if the text book is published by a National publisher like Tata-McGraw Hill, Prentice Hall of India, MacMillan India, or other nationally reputed publishers.
- 4.6.3 Cash award of **Rs.3,000/-** if the text book (having ISSN and ISBN number) is published by reputed Regional / Local publishers.

5. Entitlements for Registration & Travel for presenting papers at National & International Seminars/Conferences

- 5.1 The Institute shall pay a maximum of Rs. 5,000 per annum as travel grant within India along with registration fee (50% / Rs. 5,000 per annum), for paper presentation, provided the conference/seminar is hosted by a reputed institution (top 50 NIRF ranked institutions). This shall be for maximum of two faculty members from each department on first come first served basis.

The ceiling of two faculty members will not be applicable for the project/research grant.

When more than one faculty wishes to present a single paper, the travel grant shall remain unchanged (to be divided between/among the faculty) and the registration fee shall be limited to one.

- 5.2 For participating in other conferences faculty can avail academic leave without financial commitment.

6. Guidelines for Externally Funded Research

Typically, funded research projects are collaborative works and have multiple team members. Thus, the incentive will be divided equally among all the participating team members of university.

6.1 Guidelines for claiming the incentives for paper publications in National/ International Journals / Conferences

- 6.1.1 When a publication has multiple authors, the cash award shall be divided equally among the first three authors. Only University authors shall qualify for the award.

The award shall apply to any number of papers, subject to the condition of Intellectual Property Rights. Plagiarized works, claims on duplicated papers with different titles of the same content in different journals, seminars or dailies and such other irregularities shall attract

severe disciplinary action, including recovery of awards made earlier and loss of faculty position at the Institute.

6.1.2 The Author(s) shall make a presentation of the paper in the department before submitting the claim for incentive.

6.1.3 Appeals, if any, relating to the application of the incentive system, will be addressed by the Research Committee of the Institute, with oversight by vice chancellor.

7. Faculty Development Programme (FDP)/ Staff Development Programme (SDP):

7.1 Faculty members are encouraged to participate in workshops/SDP/FDP, as may be decided by the University from time to time.

7.2 Faculty members attending a program of more than three days duration shall plan their participation in the semester break/summer break so that the academic schedule of the students remains undisturbed. Members of the faculty pursuing their Ph.D part time are also encouraged to attend summer training programs organized by premier institutions.

7.3 Faculty deputed for such programs will be given Academic leave without financial commitment.

7.4 In general, programmes sponsored by AICTE/ISTE/DST and other instances where the host institution takes care of significant portion of the training cost shall be given priority, and the faculty will be given Academic Leave for the period.

7.5 The individual faculty may be provided the academic leave under this schemes only once in a year.

8. In order to claim the incentives, the following documents will need to be submitted to Dean R&D office:

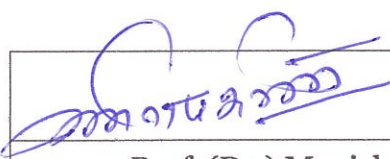
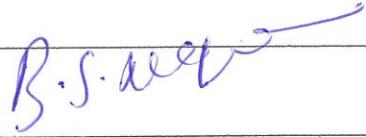
- I. A copy of notification of Conferences/Seminars.
- II. Copy of the mail submitting the draft copy of the paper.
- III. Copy of the acceptance mail (in case of Conferences/Seminars).
- IV. Copy of the reviewer's remarks (in case of Reviewed Journals).
- V. ISSN number; Impact factor; Editorial board; Name of the publisher and Age of the journal (in case of journals); Evidence of participation (in case of Conferences/ Seminars).

- VI. Original receipt towards payment of registration fee (in case of Conferences/ Seminars).
- VII. Copy of the paper published in the proceedings of the Journals/conferences/ Seminars.
- VIII. Copy of the Index page of Journals/Conference/Seminars proceedings.
- IX. HOD's certification of the paper having been presented in the department.
- X. Original Travel Tickets (when claiming TA/DA).

Note: For publication of paper, patent etc. a committee constituted by VC will scrutinize and puts their recommendation to VC for approval

Composition of Committee:

Dean R&D Chairperson
2 faculty members by rotation

		
Prof. (Dr.) Manish Sharma Director, IQAC and Dean Research, HZU		Prof. B. S. Nagendra Parashar Vice Chancellor, HZU
Recommended By		Approved By